- <u>Test Date and Time</u>: During English II class hours, May 6th (Monday) to May 11th (Saturday), 2019. Any student who takes English II Course is required to take the test.
- 2. <u>Grade</u>: 15% of the English II course grade.
- 3. <u>Question Types</u>: Reading and listening sections in the General English Proficiency Test, intermediate level.
- 4. <u>The 2B pencil and eraser are required for making marks on the answer sheet.</u>
- 5. <u>Admittance is not allowed after the listening section begins.</u>
- 6. <u>Make-up Test Rules</u>:
 - (1) Anyone who does not attend the test will be regarded as absence of class.
 - (2) Those who cannot attend the test due to a legitimate reason (severe injury or illness requiring professional medical care, emergencies in your immediate family, participation in official university activities, legal obligations) and have supporting documentation should apply for make-up test as soon as possible for arrangement. Students should go online (http://enroll.tku.edu.tw/) to register by noon, Friday, May 17th, 2019 and submit the required documents and being approved by the English Department (FL207) before 17:00, Friday, May 17th, 2019. Students who request official affairs or personal leaves need to complete the process one week prior to the test. Make-up test will be held at 18:10-20:00, Tuesday, May 21st, 2019.
 - (3) Required documents:
 - A. Leave of absence application.
 - B. Approval for English Proficiency Test II (approved by the instructor, please download the form at the website of Department of English: <u>https://www.tflx.tku.edu.tw/english/file/1178</u>).
 - C. Supporting documentation.
 - (4) Students will have a score deduction of 20% if the score is above 60%. The formula is as follows:

Make-up test score = (Original make-up test score-60) $\times 0.8 + 60$

- (5) Test room, seating arrangements, and other related policies will be announced at 17:00, Monday, May 20th, 2019 on the website of Department of English: <u>https://www.tflx.tku.edu.tw/english/opinion/1175</u>.
- 7. For more information, please contact Ms. Ellen Lin (02-26215656 ext. 2342, <u>ellen@mail.tku.edu.tw</u>).